

**Mission:** Adamstown Area Library serves as a vibrant community hub utilizing extensive resources to provide innovative programming and services that engage and educate residents of all ages and cultures.

## **Adamstown Area Library Trustees Meeting Minutes December 14, 2022**

### **In Attendance:**

**Board:** Marj Hyrb, Jessica McManimen, Cindy Mellinger, Brad Rauch, Hope Schmids, Curt Unruh, JJ Valerio, Anne Williams

**Staff:** Carolyn Reiste

**Friends:**

**Guest:** Lisa Sanelli of WGK

**Meeting was held at the library and was called to order at 6:33 PM by Anne Williams.**

Marj Hyrb was acknowledged for her decades of service to the Adamstown Area Library as a member of the Friends of the Adamstown Area Library, board member and board chair. The board presented Marj with a personal gift and thanked her for her tireless efforts on behalf of the library, including the successful completion of our beautiful facility for the community. Marj provided leadership and direction during the COVID-19 pandemic and lockdown. She will remain engaged in the Friends of Adamstown Library.

**Secretary's Report** was presented by Hope Schmids. **Motion to accept November minutes with revisions including Marj Hyrb's absence and corrected spelling of Chris Schnader's name: Cindy Mellinger, Anne Williams. Approved.**

**Audit** report was presented by Lisa Sanelli of WGK. The library's cash position has increased a considerable amount and we had a clean audit with no problems or negative findings.

**Treasurer's Report** was presented by Brad Rauch. **Motion to accept: Jessica McManimen, Curt Unruh. Approved.**

2023 Budget has been reviewed by Finance Committee, who recommends Board approval. It reflects a proposed 10% increase in all municipality giving except Adamstown, which is offering additional support during its transition and building phase. **Motion to approve 2023 Budget: JJ Valerio, Marj Hyrb. Approved.**

**Director's Report** was presented by Carolyn Reiste. The library has received some very favorable press coverage lately, including WGAL segment on Food for Fines. **Motion to accept Director's report: Cindy Mellinger, Curt Unruh. Approved.**

Library staff will conduct inventory on two federal holidays, closing to public for half of each day.

Discussed performance bonus for department manager.

**New Business - none**

**Old Business Nominating Committee –**

Cindy Mellinger announced slate of board officers is closed and presented slate of officers for a vote. **Motion to approve: Marj Hyrb, Curt Unruh. Approved.**

Several individuals in the community have considered but declined board membership. We will continue to seek new board members.

**Adamstown Borough Update –** AAL Board members will vote via email on agreement of sale.

**Fundraising/Food & Wine Update –** Will need to postpone if we can't secure a sommelier asap. Cindy Mellinger will follow up with Chef John Moeller to see if he is interested in such an event.

**3 Points from staff to board:**

1. Presentation by Kerri Milliken, training and digital resources librarian
2. Considering how to elevate coffee bar for patrons
3. Revamping opening and closing procedures to increase efficiency

**3 Points from board to staff:**

1. Budget and audit – both positive
2. In need of board members
3. Current board officers renewed term

**Motion to adjourn: Hope Schmids, Jessica McManimen. Meeting was adjourned at 8:44 PM.**

**Next Regular Meeting: Wednesday, January 11, 2023 at 6:30 PM**

Respectfully submitted by Hope Schmids, Secretary – AAL Board of Trustees