

Mission: Adamstown Area Library serves as a vibrant community hub utilizing extensive resources to provide innovative programming and services that engage and educate residents of all ages and cultures.

Adamstown Area Library Trustees Meeting Minutes April 12, 2023

In Attendance:

Board: Jessica McManimen, Brad Rauch, Hope Schmids, Curt Unruh, Anne Williams

Staff: Carolyn Reiste, Maribeth Donohue

Friends: Judy Nichol

Guest: Marj Hyrb

The meeting was held at the library and was called to order at 6:29 PM by Anne Williams.

Secretary's Report was presented by Hope Schmids. **Motion to accept: Curt Unruh, Jess McManimen Approved.**

Treasurer's Report was presented by Brad Rauch. We have talked several times about setting up a building fund so we can address maintenance and repairs as needed. Brad will meet with Finance Committee after tax season about long-term finance strategy. **Motion to accept: Hope Schmids, Curt Unruh. Approved.**

Friends' Report was presented by Judy Nichol. March 19 Basket Bingo was *perhaps the most successful to date*, earning between \$8,200-\$8,300! About 160 people participated. Many hours of preparation, planning and hard work produce this successful event. Many thanks to all who volunteer, sponsor baskets, fill baskets, and support this event in any way. Weekly book sales continue every Tuesday. Twenty-third annual Author Talk will take place on April 13 at Calvary Church, featuring Robert Dugoni. Proceeds benefit all Lancaster County libraries.

The Director's Report was presented by Carolyn Reiste. Now fully staffed with return of Heidi and new hire Cathy Holland. Circulation numbers and computer use are up compared to last year. Items loaned higher than items borrowed for Feb and March. This is a good trend and will positively affect our finding if trend continues long-term (3 years). National Library Week is April 23-29, 2023. Executive Committee will consider way to thank our staff on Tuesday, April 25, which is Library Staff Appreciation Day.

Motion to accept Director's report: Jess McManimen, Hope Schmids. Approved.

New Business

Old Business

- **Food & Wine Update** – Hope Schmids gave brief progress report. Thanks to BRC and Cloister, who are event sponsors. Their logos need to be added to event program and digital promotion. Salon MJM also donated \$100 toward any event expenses needed. Marj Hyrb and Judy Nichol suggested table assignments, based on their extensive experience with such events. Once tickets are sold, we will consider. As of today, 14 tickets sold online. Goal is 100 tickets, but we can go as high as 125. Soft count due to Chef on May 4; hard count due on May 11, which will end ticket sales. Board members were asked to help spread the word, post flyers in community and attend event. Hope will submit donation request to Central Market Flowers for a few small arrangements for coffee and appetizer stations and loose stems or vines to accessorize centerpiece book stacks on tables.

- **Nominating Committee** – Hope Schmids presented Cory Cox for board membership, as Nominating Committee Chair Cindy Mellinger was absent. Anne Williams and Hope Schmids met with Cory remotely, as they were already acquainted with him. Carolyn Reiste shared his resume with board during meeting. Cory Cox is involved in community and carefully considered whether he has the time to devote to library board. He is impressed with the volume and variety of activities available at AAL and is eager to serve on our board. **Motion to accept: Brad Rauch, Anne Williams. Approved.** Anne will inform Cory Cox of his approval and Carolyn will arrange onboarding before the May board meeting.
- **9th Annual Golf Outing – Saturday, August 26, 2023 at Manor Golf Course.** Marj Hyrb gave a progress report on behalf of the Golf Outing steering committee, which also includes Mike Wetherhold and Kathy Thren. They had a full committee meeting recently. Marj shared sponsorship forms and list of prior sponsors as well as ½ sheet promo flyers to be posted in community. May 24 photo opp at Manor Golf Course for anyone who can attend. Contact Marj to confirm time. Many volunteers will be needed on day of event.

3 Points from staff to board:

1. Presentation with EBSCO about additional database (citizenship services) – could not justify cost.
2. Jess returned from grandchild visit. Maribeth covered all children’s programming during her absence.
3. Cathy Holland is newest hire. Staff will attend new library event calendar training.

3 Points from board to staff:

1. Cory Cox is our newest board member.
2. Basket bingo was a HUGE SUCCESS!!
3. 9th Annual Golf Outing – Saturday, August 26, 2023 at Manor Golf Course

Motion to adjourn: Jess McManimen, Curt Unruh. Approved. Meeting was adjourned at 7:40 PM.

Next Regular Meeting: Wednesday, May 10, 2023 at 6:30 PM

Respectfully submitted by Hope Schmids, Secretary – AAL Board of Trustees