

**Mission:** Adamstown Area Library serves as a vibrant community hub utilizing extensive resources to provide innovative programming and services that engage and educate residents of all ages and cultures.

## **Adamstown Area Library Trustees Meeting Minutes January 11, 2023**

### **In Attendance:**

**Board:** Jessica McManimen, Cindy Mellinger, Brad Rauch, Hope Schmidts, Curt Unruh, Anne Williams

**Staff:** Carolyn Reiste, Maribeth Donohue

**Friends:** Margaret Harting

**Guest:**

**The meeting was held at the library and was called to order at 6:31 PM by Anne Williams, who thanked all present for their hard work and efforts during 2022.**

**Secretary's Report** was presented by Hope Schmidts. **Motion to accept: Jessica McManimen, Cindy Mellinger. Approved.**

**Treasurer's Report** was presented by Brad Rauch. **Motion to accept: Hope Schmidts, Curt Unruh. Approved.**

**Friends' Report** was presented by **Margaret Harting**, who detailed the Friends' contributions of approximately \$32K to AAL in 2022. This includes direct cash gifts as well as purchase of materials and equipment and donations of items. Weekly book sales have been the most consistent fundraiser and will resume next week. The Friends have a strong turnout of volunteers to work the book sales. Valentine bags are ready for purchase and Basket Bingo is scheduled for March 19, 2023 at Reamstown Fire Hall. Margaret's records indicate the Friends are about \$48K short of \$1M of support to the library over the past 26 years, which is remarkable and greatly appreciated!

**The Director's Report** was presented by **Carolyn Reiste**. Denver Borough has approved our request for 10% increase in funding. Curt Unruh will attend Denver Borough Council meeting on January 30, 2023 to thank them on behalf of AAL. Carolyn won a 12-week management training class called Workplace Conversations – great opportunity!

**Motion to accept Director's report: Cindy Mellinger, Jessica McManimen. Approved.**

**Patron Code of Conduct Policy** – In response to a patron's observation about our policy, language regarding animals permitted in library was updated to align with ADA requirements for service animals <https://www.ada.gov/resources/service-animals-2010-requirements/> **Motion to accept: Brad Rauch, Curt Unruh.**

**New Business-** none

### **Old Business**

**Nominating Committee** – Cindy Mellinger reported we are still in need of 3-5 board members. A notice is in AAL newsletter and will be sent to Northern Lancaster County Chamber of Commerce. Several board members will follow up on leads.

**Food & Wine Update** – Margaret Harting reported the local community really misses the food and wine pairing. Attempts to secure a sommelier and another venue have not come to fruition but board agreed to host this event in 2023. Cindy Mellinger will contact Fox Chase Country Club again about spring availability for a Thursday or Friday evening.

**3 Points from staff to board:**

1. So many children attend story times, Maribeth and Jess have DOUBLED their offerings.
2. MLK will be first half day of much-needed library inventory.
3. Providing excellent customer service is a strong focus for 2023. Training is in place for staff.

**3 Points from board to staff:**

1. Friends update
2. Still in need of board members
3. Income was net positive in 2022.

**Motion to adjourn: Curt Unruh, Hope Schmids. Meeting was adjourned at 7:21 PM.**

**Next Regular Meeting: Wednesday, February 8, 2023 at 6:30 PM**

Respectfully submitted by Hope Schmids, Secretary – AAL Board of Trustees