

Mission: Adamstown Area Library serves as a vibrant community hub utilizing extensive resources to provide innovative programming and services that engage and educate residents of all ages and cultures.

Adamstown Area Library Trustees Meeting Minutes October 12, 2022

In Attendance:

Board: Marj Hyrb, Anne Williams, Jessica McManimen, Hope Schmidts, Curt Unruh, Cindy Mellinger

Staff: Carolyn Reiste, Maribeth Donohue

Friends: Brenda Peters

Meeting was held at library and called to order at 6:30 PM by Anne Williams.

Secretary's Report was presented by Hope Schmidts. **Motion to accept: Marj Hyrb, Jessica McManimen. Approved.**

Treasurer's Report was presented by Brad Rauch. **Motion to accept: Hope Schmidts, Curt Unruh. Approved.**

Friends' Report - Brenda Peters reports book sale is averaging \$150/week. Will pause mid-November for holidays and resume in January. Basket bingo had 125-130 attendees. Basket Bingo may change to March 2023. Made about \$8500. Board expressed appreciation to the Friends. Cindy recommended Art of Recycle for future baskets.

Director's Report was presented by Carolyn Reiste. Passport activity is picking up. Eric is now trained in passports. **Motion to accept: Cindy Mellinger, Jessica McManimen. Motion approved.**

Board Retreat wrap-up and Next Steps – Anne Williams shared summary. Getting on Board manual is on OCL website and is a good resource. Nominating Committee will meet to discuss 2 potential new board members.

<https://www.statelibrary.pa.gov/Documents/For%20Libraries/Other%20Resources/Getting%20on%20Board%20Manual.pdf>

New Business: None

Fundraising Committee Update :

- ExtraGive open house on Friday, November 18 from 4-6 PM. Food, music, Thanksgiving basket. BRC will sponsor billboard. This year, EG will record incentivize number of donors, minimum of \$10.
- Fall Campaign Letter sent.

Wine Pairing – exploring possible locations to bring this event back in February or March.

BRC pairing with AAL for stocking for soldiers. The need is great.

Old Business:

Adamstown Borough Update – Carolyn Reiste reports borough staff moved in on Monday and working well. Adding Borough drop box out front. Paying \$150 monthly to lease the supply room space for temporary office. Curt reviewed insurance and all looks well.

3 Points from Staff to Board

1. Tamara is new staff. She is very personable and patrons like her.
2. Staff request annual inventory day, perhaps in October.
3. Shout out to staff for successful wrap on HUGE summer reading program!
4. Doing a lot with the community.

3 Points from Board to Staff

1. Extra Give open house.
2. Board retreat was a positive exercise. We are “all in” on library mission
3. Congratulations on a record-setting summer reading program.
4. We appreciate their flexibility and graciousness with the borough transition.

Motion to adjourn: Hope Schmids, Curt Unruh. Meeting adjourned at 7:55PM.

Next Regular Meeting: Wednesday, November 9, 2022 at 6:30 PM

Respectfully submitted by Hope Schmids, Secretary – AAL Board of Trustees