

Adamstown Area Library Board of Trustees Meeting, Oct 13, 2021

Present: Marj Hyrb, Brad Rauch, Tom Martin, Cindy Mellinger, Hope Schmids, John Schmoyer, Carolyn Reiste, Daryl Groff, Curt Unruh, Jessica McManimen, JJ Valerio,

Absent: Anne Williams

Public present: Dean Hoover- auditor, Joy Maier – Friend’s member

Marj called the meeting to order at 6:30 PM. The meeting was held at AAL.

Secretary’s Report- submitted by Tom, note: correct spelling for Laura Russell Cindy motioned to accept, JJ 2nd, motion passed

Annual Audit review - Dean Hoover – review audit, review report, fraud risk appears to be low, modified cash basis used, pandemic has affected some of the reporting, Brad motioned to accept audit, Hope 2nd Motion carried

Treasurer’s Report- Brad - reviewed balance sheet – aprox \$20K decrease cash balance every month for past 3 months, revenue seems to be main issue. Tom motioned to accept report, John 2nd Motion carried

Public Comments- Friends – Joy Maier – Friends – book sale ongoing, \$20,821 to date, continue through Nov 9th, Mon Nov 15th & Tue Nov 16 \$5 bag & half price, then done for 2021, Feb – Mar 2022, discussed potential auction in the spring of 2022 of old library building , book sale Volunteer shift times 10-1, 1-4, 1-7 shifts, 3-4 people per shift plus sorters, 60 boxes of books from Fleetwood library

Director’s Report Carolyn, review circulation #s, Jess Zook recognizes Aubrie & Eric helping kids shelving project, efficiency increasing with new labeling Cindy motioned to accept report, Brad 2nd Motion carried

Fundraising- **Matching Campaign** – Marj/Daryl – materials for campaign distributed
ExtraGive – Carolyn reviewed
Dedication/Crocks – Marj – review list, assign board members to delivery crocks to donors not able to attend dedication ceremony

Old Business: **Furniture Update** – delivery pushed to March 2022, couch, chairs, end tables, computer tables
Mask Policy – revisit policy due to changes, needs to be listed on website, door signage improvement, staff interaction unfriendly? Discussion of library mask policy vs patrons and local politics
Employee Appreciation – Fri Oct 15th 8:30 meet & greet, donation
Borough Proposal – John & Curt met with Alex & Randall Weaver, flag lot with borough owning parking and back lot

New Business: **Social Media Policy** – Anne provided boilerplate, email for review and voting

Adjourn: 8:50 PM Motion by Tom, 2nd by Hope. Motion carried.

Next Regular Meeting: Nov 10, 2021 at 6:30 PM

Submitted by Tom Martin