

## FREE Noncredit Digital Literacy Courses

If you reside in the area served by the Adamstown Area Library, you may be eligible to participate

Millersville  
University

Office of Community Engagement,  
Governmental and Economic  
Development

[www.millersville.edu/dli-grant](http://www.millersville.edu/dli-grant)

### Location

- Adamstown Area Library
- Flexibility with in-person, online, or hybrid learning

### Are You Eligible?

- Unemployed, underemployed, or seeking a new career path
- 18 years or older
- Able to commit approximately 4 hours/week now until September 30, 2022
- Residing in
  - Adamstown Borough
  - Denver Borough
  - Brecknock Township
  - East Cocalico Township
  - West Cocalico Township

### Contact

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# FAQ

### How much time must I commit?

- Approximately 4 hours per week from now until September 30, 2022.
- This will begin in-person, but you may have the option to complete some coursework at home.

### What courses will I be taking?

- Keyboarding
- Computer Skills in the Workplace
- Ace Your Job Search

### Do I have to pay for any part of this?

- The courses, instruction, computer usage, library card, and certificates are all provided for free.

### What is the benefit of earning these certificates?

- These skills are essential for the modern workplace. Not only can you feature them on a professional resume, but they make you a more desirable job applicant.

### What is LinkedIn?

- LinkedIn is the world's largest professional network on the internet.
- LinkedIn helps individuals gain positive exposure during the hiring process, find jobs, and assist in demonstrating knowledge, credibility, and leadership experiences.

### Do I need to have an email account?

- Yes, you will need an email account. If you do not have an email account already, we will assist you in creating one!

### Am I able to work online from home?

- Yes, if you have access to a laptop or desktop computer at home, you may choose to work remotely after becoming comfortable with the online programming.